



**Historic Landmark Commission - Regular Meeting Minutes
July 10, 2025 - 5:30 PM
Final**

Council Chambers
1200 E. Broad St., Mansfield, TX 76063

1. CALL MEETING TO ORDER

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff Present:

Art Wright, Planning Manager/HPO

Commissioners:

Present: Jennifer Johnston, David Littlefield, Robert Smith, Mark Walker, Anne Weydeck, Thomas Leach

Absent: Bob Klenzendorf

2. APPROVAL OF MINUTES

25-903 Minutes - Approval of the June 12, 2025, Historic Landmark Commission Meeting Minutes

Attachments:

1. 06-12-25 Meeting Minutes

Chairman Smith called for a motion on the minutes of the June 12, 2025, meeting.

Commissioner Johnston made a motion to approve the minutes as presented.

Commissioner Weydeck seconded the motion, which carried by the following vote:

Aye: 5 Jennifer Johnston, David Littlefield, Robert Smith, Mark Walker, Anne Weydeck

Nay: 0 None

Abstain: 1 Thomas Leach

3. CITIZEN COMMENTS

Citizens wishing to address the Commission on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited to five (5) minutes.

None.

4. PUBLIC HEARINGS

25-908 HLC#23-007: Public hearing to consider a request for exterior alterations to the Masonic Lodge Building, 1900, including floral wall decorations at 101 N. Main Street by Jennifer Heath, applicant

Attachments:

1. Location Map
2. Applicant's Original Proposal
3. Applicant's New Proposal
4. Applicant's Historical Examples

Mr. Wright made a brief presentation on the proposed decorations for the Masonic Lodge Building at 101 N. Main Street.

Jennifer Heath, 101 N. Main Street, applicant, presented the case and answered questions.

Chelsea Miller, 101 N. Main Street, business owner, spoke in favor of the request.

Chairman Smith opened the public hearing at 5:44 p.m. Seeing no one come forward to speak, Chairman Smith closed the public hearing at 5:45 p.m.

Chairman Smith called for a motion on the request.

Vice-Chairman Littlefield made a motion to approve the request with the following conditions:

- 1. Window boxes would be allowed under the three arched windows on the first floor facing West Broad Street;**
- 2. Artificial flowers would be permitted under the transom windows and on the left side of the display window on the corner; and**
- 3. The flowers and window boxes will be removed if the business leaves the building.**

The motion was seconded by Commissioner Johnston, which carried by the following vote:

Aye: 6 Jennifer Johnston, David Littlefield, Robert Smith, Mark Walker, Anne Weydeck, Thomas Leach

Nay: 0 None

Abstain: 0 None

5. DISCUSSION ITEMS

25-906 HLC#25-004: Discussion on the Vision and Annual Preservation Goals of the Historic Landmark Commission for 2025-2026

In light of the newly adopted Historic Mansfield Preservation Plan 2035, the Commission discussed whether there was a need to set annual preservation goals for the upcoming year. The Commissioners determined that annual goals were not necessary, but an annual review

should be made to determine which goals in the preservation plan have been met.

6. PRESERVATION EDUCATION SUB-COMMITTEE

Commissioner Leach, chair of the Sub-Committee, gave the Commission a brief report on the Sub-Committee's activities.

25-904 Minutes - Approval of the May 21, 2025, Preservation Education Sub-Committee Meeting Minutes

Attachments:

1. 05-21-25 Sub-Committee Minutes

Commissioner Leach called for a motion on the minutes of the May 21, 2025, Sub-Committee meeting.

Commissioner Johnston made a motion to approve the minutes as presented.

Commissioner Walker seconded the motion, which carried by the following vote:

Aye: 3 Jennifer Johnston, Mark Walker, Thomas Leach

Nay: 0 None

Abstain: 0 None

25-905 Minutes - Approval of the June 18, 2025, Preservation Education Sub-Committee Meeting Minutes

Attachments:

1. 06-18-25 Sub-Committee Minutes

Commissioner Leach called for a motion on the minutes of the June 18, 2025, Sub-Committee meeting.

Commissioner Johnston made a motion to approve the minutes as presented.

Commissioner Walker seconded the motion, which carried by the following vote:

Aye: 3 Jennifer Johnston, Mark Walker, Thomas Leach

Nay: 0 None

Abstain: 0 None

7. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright reported on the following items:

- *As part of the Certified Local Government (CLG) program, the Texas Historical Commission completed a review of Mansfield's preservation program for the last four years. The report concluded that Mansfield "...is strongly fulfilling its role and responsibilities in the CLG program."*
- *The detailed site plan for the first phase of the Water Mill project at Broad and Main Streets has been approved.*

8. COMMISSION ANNOUNCEMENTS

Commissioner Walker reported that an application for a Historic Texas Cemetery designation has been submitted by Raymond Meeks for the Mansfield Cemetery.

9. ADJOURN

With no further business, Chairman Smith adjourned the meeting at 6:24 p.m.

Dr. Robert A. Smith, Chair

ATTEST:

Art Wright, Historic Preservation Officer