



**Historic Landmark Commission - Regular Meeting Minutes
August 14, 2025 - 5:30 PM
Final**

Council Chambers
1200 E. Broad St., Mansfield, TX 76063

1. CALL MEETING TO ORDER

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff present:

Art Wright, Planning Manager/HPO

Jessica Baber, Museum Manager

Commissioners:

Present: *Jennifer Johnston, Bob Klenzendorf, David Littlefield, Robert Smith, Mark Walker, Anne Weydeck, Thomas Leach*

Absent: *None*

2. APPROVAL OF MINUTES

25-1110 Minutes - Approval of the July 10, 2025, Historic Landmark Commission Meeting Minutes

Attachments:

1. 07-10-25 Meeting Minutes

Chairman Smith called for a motion on the minutes of the July 10, 2025, meeting.

Commissioner Johnston made a motion to approve the minutes as presented.

Commissioner Leach seconded the motion, which carried by the following vote:

Aye: 7 Jennifer Johnston, Bob Klenzendorf, David Littlefield, Robert Smith, Mark Walker, Anne Weydeck, Thomas Leach

Nay: 0 None

Abstain: 0 None

3. CITIZEN COMMENTS

Citizens wishing to address the Commission on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited

to five (5) minutes.

None.

4. ANNOUNCEMENT OF THE CHAIR

Chairman Smith announced his retirement from the Historic Landmark Commission at the end of his term in September 2025.

5. PUBLIC HEARINGS

25-1124 HLC#25-006: Public Hearing and Consideration of a Heritage Tree Designation for a Post Oak Tree at 604 West Broad Street

Attachments:

1. Location Map
2. Heritage Tree Nomination
3. Landscape Administrator Evaluation

Mr. Wright made a brief presentation on the proposed Heritage Tree designation and was available to answer questions.

Chairman Smith closed the public hearing and called for a motion on the request.

Vice-Chairman Littlefield made a motion to approve the Heritage Tree designation. Commissioner Weydeck seconded the motion, which carried by the following vote:

Aye: 7 Jennifer Johnston, Bob Klenzendorf, David Littlefield, Robert Smith, Mark Walker, Anne Weydeck, Thomas Leach

Nay: 0 None

Abstain: 0 None

6. DISCUSSION ITEMS

25-1114 HLC#25-001: Discussion and Possible Action on Measures to Assist with the Maintenance of Historic Landmarks and Resources

Attachments:

1. McKnight Building Photographs
2. Buttrill House Photographs

Mr. Wright made a brief presentation regarding the conditions of the McKnight Building at 102 N. Main Street and the Buttrill-Nifong-Barnett House at 302 E. Broad Street. Jessica Baber, Museum Manager, explained that a professional assessment was needed for the McKnight Building to determine what repairs were necessary. Mr. Wright said that the city may be eligible for a Texas Historical Commission grant to cover some of the costs of the assessment.

After discussion, the Commission requested that Ms. Baber provide an estimate of the cost of an assessment. Chairman Smith directed Mr. Wright to determine the best way to bring these buildings to the attention of the City Council, and to report back to the Commission at the next meeting.

25-907 HLC#25-005: Discussion on the 2024 – 2025 Annual Report of the
Mansfield Historic Landmark Commission

Mr. Wright made a brief presentation on the Commission's annual report. After discussion, the Commission decided no changes were necessary, and Chairman Smith directed Mr. Wright to schedule the report for the Commission's formal approval at the next meeting.

7. PRESERVATION EDUCATION SUB-COMMITTEE

Commissioner Leach, chair of the Sub-Committee, gave the Commission a brief report on the Sub-Committee's activities.

25-1109 Minutes - Approval of the July 16, 2025, Preservation Education Sub-Committee Meeting Minutes

Attachments:

1. 07-16-25 Sub-Committee Minutes

Commissioner Leach called for a motion on the minutes of the July 16, 2025, Sub-Committee meeting.

Commissioner Walker made a motion to approve the minutes as presented.

Commissioner Johnston seconded the motion, which carried by the following vote:

Aye: 3	Jennifer Johnston, Mark Walker, Thomas Leach
Nay: 0	None
Abstain: 0	None

8. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright reported on the following items:

- *The Texas Chapter of the American Planning Association selected the Historic Mansfield Preservation Plan 2035 for a Silver Award in Historic Preservation.*
- *The Commission has two upcoming events in October, the Founders' Day Festival on October 4, and Haunt the Block on October 16. The Commissioners were encouraged to volunteer at these events.*

9. COMMISSION ANNOUNCEMENTS

None.

10. ADJOURN

With no further business, Chairman Smith adjourned the meeting at 6:54 p.m.

Dr. Robert A. Smith, Chair

ATTEST:

Art Wright, Historic Preservation Officer