



Mansfield Public Art Advisory Committee - Regular Meeting Minutes
June 30, 2025 - 9:00 AM
Final

1164 Matlock Road
Mansfield, TX 76063

1. CALL MEETING TO ORDER

Christopher Bryant called the meeting to order at 9:10 AM.

Present: Jennifer Rike, David Littlefield, Jacy Kennedy, Heidi Tournoux-Hanshaw, Cassandra Lawrence, Melarie Odelusi, Craig Holland

Absent:

Staff Present: Public Art Manager, Christopher Bryant; Executive Director of Community Engagement, Theresa Cohagen; Manager of Arts and Event Services, Rosalie Gilbert

2. CITIZEN COMMENTS

Citizens wishing to address the Mansfield Public Art Advisory Committee (MPAAC) on agenda items and items not on the agenda may do so at this time. Due to regulations to the Texas Open Meetings Act, please do not expect a response from the Committee as they are not able to do so. THIS WILL BE YOUR ONLY OPPORTUNITY TO SPEAK. All comments are limited to five (5) minutes. In order to be recognized during "Citizen Comments" please complete a card located at the entrance and present it to staff prior to the start of the meeting.

There were no comments.

3. INTRODUCTIONS

The committee members introduced themselves, comprising diverse Mansfield community members involved in the arts, city management, and community service. Including arts managers, artists, event coordinators, and city officials, each sharing their backgrounds, roles, and goals related to arts, community, and urban development.

4. COMMITTEE OVERVIEW

Committee By-Laws

Public Art Manager Christopher Bryant presented the newly approved Public Art Committee bylaws, detailing its advisory role to city staff and council. Key points covered membership, terms, voting, and duties, including criteria setting, donation evaluation, and oversight of public art funded by up to 2% of city capital improvement project budgets. Emphasis was placed on attendance. President, vice-president, and secretary positions will be appointed, with the elected president leading future meetings. A four-member quorum is required. No questions were asked.

Roles & Responsibilities

The Mansfield Public Art Advisory Committee selects and advocates for public art to enrich community spaces, inspire pride, and foster dialogue. They share information via various platforms, engage with officials, attend meetings, support projects, and assist staff with project criteria, donations, and deaccessioning. The committee oversees grant-funded projects, events, and fund allocation, guiding the city's public art program and ensuring community alignment.

Overview of Mansfield Public Art Program

Public art in this committee focuses on intent. Its purpose is to connect the audience with the art, such as sculptures, murals, or photographs. It can be permanent or temporary, but it aims for community accessibility. Theresa Cohagen, Executive Director of Community Engagement, discussed the history and process leading to our current position; reviewing this information is recommended to understand the committee's next steps.

5. NEW BUSINESS

- 25-900 Review of Submissions for RFP #2025-47-01-02: Design & Installation of Public Artwork
Presenters: Christopher Bryant, Public Art Manager
Attachments:
1. MPAAC RFP Scorecard

The committee received four complete RFP submissions for a new permanent art installation at the Animal Control Service Center. Two applications were disqualified. Submissions were reviewed for completeness, feasibility, and policy compliance, with departmental input on technical standards and water elements. Aesthetic and artistic considerations are now key, with the project timeline and budget influenced by an NEA grant. The committee will review scorecards by July 3, 2025.

**A motion was made by Board Member Lawrence to approve the item.
Seconded by Board Member Rike. The motion PASSED by the following vote:**

Aye: 7 Jennifer Rike, David Littlefield, Jacy Kennedy, Heidi Tournoux-Hanshaw,
Cassandra Lawrence, Melarie Odelusi, Craig Holland
Nay: 0 None
Abstain: 0 None

6. NEXT STEPS

Creation of Public Art Selection Criteria & Policies

Modifications can be discussed with the chosen artist, though budget or the artist's discretion may limit changes. The city's process involves selecting an artist and then negotiating; if no agreement is reached, the next candidate is considered. Notes from a previous interdepartmental meeting and a summary of technical feedback for the next application process were suggested. Clear scoring criteria are essential for consistent and accurate evaluations.

Selection of MPAAC Officers

Christopher Bryant requested that all individuals submit their nominations for board positions

to him via email.

7. ADJOURN

A motion was made by Board Member Littlefield to adjourn the meeting at 11:25 a.m. Seconded by Board Member Holland. The motion PASSED by the following vote:

Aye: 7	Jennifer Rike, David Littlefield, Jacy Kennedy, Heidi Tournoux-Hanshaw, Cassandra Lawrence, Melarie Odelusi, Craig Holland
Nay: 0	None
Abstain: 0	None

ATTEST:

Christopher Bryant, Public Art Manager