



**Historic Landmark Commission - Regular Meeting Minutes
October 9, 2025 - 5:30 PM
Final**

Council Chambers
1200 E. Broad St., Mansfield, TX 76063

1. CALL MEETING TO ORDER

Vice-Chair Littlefield called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff present:
Art Wright, Planning Manager/HPO

Commissioners:

Present: Jennifer Johnston, David Littlefield, Mark Walker, Anne Weydeck, Thomas Leach, Eric Walraven

Absent: Bob Klenzendorf

2. ELECTION OF A CHAIR

Vice-Chair Littlefield called for nominations for the position of Chair of the Historic Landmark Commission.

Commissioner Weydeck made a motion to elect Commissioner Leach as Chair.

Commissioner Johnston seconded the motion, which carried by the following vote:

Aye: 6 Jennifer Johnston, David Littlefield, Mark Walker, Anne Weydeck, Thomas Leach, Eric Walraven

Nay: 0 None

Abstain: 0 None

3. ELECTION OF A VICE-CHAIR

Chairman Leach called for nominations for the position of Vice-Chair of the Historic Landmark Commission.

Chairman Leach made a motion to elect Commissioner Weydeck as Vice-Chair.

Commissioner Littlefield seconded the motion, which carried by the following vote:

Aye: 6 Jennifer Johnston, David Littlefield, Mark Walker, Anne Weydeck, Thomas Leach, Eric Walraven

Nay: 0 None

Abstain: 0 None

4. APPROVAL OF MINUTES

25-1371 Minutes - Approval of the September 11, 2025, Historic Landmark Commission Meeting Minutes

Attachments:

1. Draft HLC Minutes 09-11-25

Chairman Leach called for a motion on the minutes of the September 11, 2025, meeting.

Commissioner Walker made a motion to approve the minutes as presented.

Commissioner Johnston seconded the motion, which carried by the following vote:

Aye: 5 Jennifer Johnston, David Littlefield, Mark Walker, Thomas Leach, Eric Walraven

Nay: 0 None

Abstain: 1 Anne Weydeck

5. CITIZEN COMMENTS

Citizens wishing to address the Commission on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited to five (5) minutes.

None.

6. DISCUSSION ITEMS

25-1370 HLC#25-007: Discussion and Possible Action on an Historic Preservation Outreach Program to Encourage Landmark Designation

Attachments:

1. Sample Historic Preservation Outreach Program

Mr. Wright made a presentation on the proposed outreach program to encourage landmark designations and was available for questions. After discussion, the Commission decided to proceed with the development of the program at their regular meetings.

25-1394 Discussion and Possible Action on a Change of the Commission's Regular Meeting Day Beginning January 2026

Attachments: None

The Commissioners discussed the possibility of changing their regular meeting day. Following discussion, the Commission expressed a preference to retain the current meeting date if possible. If a change is required, the Commission's first choice would be the third Tuesday of the month, and the second choice would be the third Monday.

7. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright reported on the following items:

- A recap was presented on the Founders' Day Festival.

- *Haunt the Block will be on October 16 and the Commission has a booth in front of the Mansfield Historical Museum.*
- *Theresa Cohagen, Executive Director of Community Engagement, will present a proposed Cultural Arts District for the historic downtown to City Council on October 13, 2025.*

8. COMMISSION ANNOUNCEMENTS

Chairman Leach announced the date of his annual Christmas party and invited the Commissioners to attend.

Commissioner Walker announced that October 18, 2025, was Cemetery Clean Up Day for the Historic Cemetery District.

9. ADJOURN

With no further business, Chairman Leach adjourned the meeting at 6:46 p.m.

Thomas Leach, Chair

ATTEST:

Art Wright, Historic Preservation Officer