



**Historic Landmark Commission - Regular Meeting Minutes
December 11, 2025 - 5:30 PM
Final**

Council Chambers
1200 E. Broad St., Mansfield, TX 76063

1. CALL MEETING TO ORDER

Chairman Leach called the meeting to order at 5:31 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff present:

Art Wright, Planning Manager/HPO

Commissioners:

Present: Jennifer Johnston, Bob Klenzendorf, David Littlefield, Thomas Leach, Mark Walker, Anne Weydeck

Absent: Eric Walraven

2. APPROVAL OF MINUTES

25-1659 Minutes - Approval of the November 13, 2025, Historic Landmark Commission Meeting Minutes

Attachments:

1. 11-13-25 Meeting Minutes

Chairman Leach called for a motion on the minutes of the November 13, 2025, meeting.

Commissioner Johnston made a motion to approve the minutes as presented. Vice-Chair Weydeck seconded the motion, which carried by the following vote:

Aye: 6 Jennifer Johnston, Bob Klenzendorf, David Littlefield, Thomas Leach, Mark Walker, Anne Weydeck

Nay: 0 None

Abstain: 0 None

3. PUBLIC HEARINGS

25-1675 HLC#25-010: Public Hearing and Consideration of a Historic Property Deemed Deserving of Official Recognition although not Designated as a Historic Landmark

Attachments:

1. Location Map
2. Original Park Site Plan
3. Supporting Information
4. Park Renovations 2025

Mr. Wright made a presentation on the request for Official Recognition of Julian Feild Park as a historic resource of the City of Mansfield and was available for questions.

Chairman Leach opened the public hearing at 5:46 p.m. Seeing no one come forward to speak, Chairman Leach closed the public hearing at 5:46 p.m.

Commissioner Littlefield made a motion to approve the Official Recognition of Julian Feild Park. Commissioner Walker seconded the motion, which carried by the following vote:

Aye: 6 Jennifer Johnston, Bob Klenzendorf, David Littlefield, Thomas Leach, Mark Walker, Anne Weydeck

Nay: 0 None

Abstain: 0 None

4. CITIZEN COMMENTS

Citizens wishing to address the Commission on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited to five (5) minutes.

Chairman Leach moved Citizen Comments forward on the agenda before Public Hearings to allow a resident to speak.

Dr. Robert Smith, 106 North Wisteria Street, wished the Commissioners happy holidays.

5. DISCUSSION ITEMS

25-1661 HLC#25-007: Discussion on an Historic Preservation Outreach Program to Encourage Landmark Designation

Attachments:

1. Infographic Examples
2. 5-Step Post
3. Myth-Fact Post

Mr. Wright made a presentation on Phase 1 of the Historic Preservation Outreach Program and showed examples of the materials being developed for the program. Mr. Wright said that he would report the progress of Phase 1 and an outline of Phase 2 at the next meeting.

25-1682 HLC#25-011: Discussion and Possible Action on an Incentive Program to Encourage Historic Preservation

Attachments:

1. Current NEZ Program Description
2. Historic Property Application Addendum
3. Preservation Program Description

Mr. Wright made a presentation on a program to use the existing downtown Neighborhood Empowerment Zone as an incentive for historic preservation and was available for questions.

After discussion, Vice-Chair Weydeck made a motion to recommend the program to the city management. Commissioner Walker seconded the motion, which carried by the following vote:

Aye: 6 Jennifer Johnston, Bob Klenzendorf, David Littlefield, Thomas Leach, Mark Walker, Anne Weydeck
Nay: 0 None
Abstain: 0 None

6. PRESERVATION EDUCATION SUB-COMMITTEE

25-1660 Minutes - Approval of the November 19, 2025, Preservation Education Sub-Committee Meeting Minutes

Attachments:

1. 11-19-25 Sub-Committee Minutes

Commissioner Leach, chair of the Sub-Committee, called for a motion on the minutes of the November 19, 2025, Sub-Committee meeting.

Commissioner Walker made a motion to approve the minutes as presented.

Commissioner Johnston seconded the motion, which carried by the following vote:

Aye: 3 Jennifer Johnston, Thomas Leach, Mark Walker
Nay: 0 None
Abstain: 0 None

7. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright reported on the following items:

- *The house and remaining buildings at the Holland farmstead at 2804 Matlock Road were being demolished as substandard structures.*
- *The Commission's day for regular meetings will be the third Tuesday of each month beginning in January 2026.*
- *Beginning in January 2026, the Commission's meeting packets will be sent digitally by email. Paper copies will be available at the meeting.*
- *The City Manager is authorizing the Historical Services Department to engage Architexas to prepare a conditions assessment of the McKnight Building.*
- *A structural assessment will be needed for potential development of the Buttrill-Nifong-Barnett House at 302 E. Broad Street. An estimate for the assessment is being requested.*
- *The Commission had a booth at Hometown Holidays to help educate residents and visitors about historic preservation in Mansfield.*

8. COMMISSION ANNOUNCEMENTS

None.

9. ADJOURN

With no further business, Chairman Leach adjourned the meeting at 6:26 p.m.

Thomas Leach, Chair

ATTEST:

Art Wright, Historic Preservation Officer