



**Historic Landmark Commission - Regular Meeting Minutes
January 20, 2026 - 5:30 PM
Final**

Council Chambers
1200 E. Broad St., Mansfield, TX 76063

1. CALL MEETING TO ORDER

Chairman Leach called the meeting to order at 5:31 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff present:

Art Wright, Planning Manager/HPO

Commissioners:

Present: Jennifer Johnston, Bob Klenzendorf, David Littlefield, Thomas Leach, Mark Walker, Anne Weydeck, Eric Walraven

Absent: None

2. APPROVAL OF MINUTES

25-1740 Minutes - Approval of the December 11, 2025, Historic Landmark Commission Meeting Minutes

Presenters:

Attachments:

1. 12-11-25 Meeting Minutes

Chairman Leach called for a motion on the minutes of the December 11, 2025, meeting.

Vice-Chair Weydeck made a motion to approve the minutes as presented.

Commissioner Walker seconded the motion, which carried by the following vote:

Aye: 7 Jennifer Johnston, Bob Klenzendorf, David Littlefield, Thomas Leach, Mark Walker, Anne Weydeck, Eric Walraven

Nay: 0 None

Abstain: 0 None

3. CITIZEN COMMENTS

Citizens wishing to address the Commission on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited

to five (5) minutes.

None.

4. DISCUSSION ITEMS

25-1742 HLC#25-007: Discussion on an Historic Preservation Outreach Program to Encourage Landmark Designation

Presenters:

Attachments:

1. Sample Personalized Information Packet

Mr. Wright made a presentation on Phase 2 of the Historic Preservation Outreach Program and showed examples of the materials being developed for the program. Mr. Wright said that he would report the progress of Phase 3 at the next meeting.

26-1796 HLC#26-001: Discussion and Possible Action on a Revision of the Historic Designation Impact Statement

Presenters:

Attachments:

1. Section 211.0165 Texas Local Government Code
2. Current Historic Landmark Impact Statement
3. Proposed Revised Impact Statement
4. Proposed English-Spanish Version

Mr. Wright made a presentation on revisions to the state-mandated Historic Designation Impact Statement that must be provided to property owners considering a landmark designation on their property.

After discussion, Commissioner Johnston made a motion to approve the revised Impact Statement. Commissioner Littlefield seconded the motion, which carried by the following vote:

Aye: 7 Jennifer Johnston, Bob Klenzendorf, David Littlefield, Thomas Leach, Mark Walker, Anne Weydeck, Eric Walraven

Nay: 0 None

Abstain: 0 None

5. PRESERVATION EDUCATION SUB-COMMITTEE

25-1741 Minutes - Approval of the December 17, 2025, Preservation Education Sub-Committee Meeting Minutes

Presenters:

Attachments:

1. 12-17-25 Sub-Committee Minutes

Commissioner Leach, chair of the Sub-Committee, called for a motion on the minutes of the December 17, 2025, Sub-Committee meeting.

Commissioner Johnston made a motion to approve the minutes as presented. Commissioner Walker seconded the motion, which carried by the following vote:

Aye: 3 Jennifer Johnston, Mark Walker, Thomas Leach
Nay: 0 None
Abstain: 0 None

6. HISTORIC PRESERVATION OFFICER'S REPORT

Mr. Wright reported that an official from the Texas Historical Commission would be visiting downtown Mansfield in February 2026 as part of the state's Determination of Eligibility for listing the commercial district on the National Register of Historic Places. Mr. Wright also reported that Mansfield was accepted as a member of the Texas Historical Commission's First Street Initiative program, which is the first step to becoming a Main Street city.

7. COMMISSION ANNOUNCEMENTS

Chairman Leach announced the following items:

- The consultant firm Architexas would be conducting a conditions assessment of the McKnight Building at the end of January 2026, and that staff would be requesting an estimate for a structural assessment of the Buttrill House.*
- Plans for the new Man House kitchen were under review.*
- The Mansfield Historical Society and the cemetery association will be taking possession of the veterans monuments and placing them at the Mansfield Cemetery.*

8. ADJOURN

With no further business, Chairman Leach adjourned the meeting at 6:06 p.m.

Thomas Leach, Chair

ATTEST:

Art Wright, Historic Preservation Officer