



**Mansfield Public Art Advisory Committee - Regular Meeting Minutes
October 2, 2025 - 10:00 AM
Draft**

Shelly D. Lanners Administrative Offices
1164 Matlock Road
Mansfield, TX 76063

1. CALL MEETING TO ORDER

Christopher Bryant, Public Art Manager, called the meeting to order at 10:20 AM.

Present: Jennifer Rike, Jacy Kennedy, Heidi Tournoux-Hanshaw, Cassandra Lawrence, Melarie Odelusi, Craig Holland

Absent: David Littlefield

Staff Present: Public Art Manager, Christopher Bryant; Manager of Arts and Event Services, Rosalie Gilbert; Administrative Assistant II, Yvette Dorval

2. CITIZEN COMMENTS

Citizens wishing to address the Committee on agenda items and items not on the agenda may do so at this time. Due to regulations of the Texas Open Meetings Act, please do not expect a response from the Committee as they are not able to do so. **THIS WILL BE YOUR ONLY OPPORTUNITY TO SPEAK.** All comments are limited to five (5) minutes. In order to be recognized during "Citizen Comments" please complete a blue card and present it to Staff prior to the start of the meeting.

There were no comments.

3. APPROVAL OF MINUTES

25-1369 Discussion and review of minutes from 6/30/25 Mansfield Public Art Advisory Committee

Presenters: Christopher Bryant, Public Art Manager

Attachments:

1. 6/30/25 Meeting Minutes Final

A motion was made by Committee Member Holland to approve the item.

Seconded by Committee Member Rike. The motion PASSED by the following vote:

Aye: 6 Jennifer Rike, Jacy Kennedy, Heidi Tournoux-Hanshaw, Cassandra Lawrence, Melarie Odelusi, Craig Holland

Nay: 0 None

Abstain: 0 None

4. NEW BUSINESS

- 25-1356 Discussion and Possible Action on Upcoming Fire Station No. 1 Public Art Installation RFP
Presenters: Christopher Bryant, Public Art Manager
Attachments:
1. Public Art RFP Draft

Christopher Bryant informed the committee that the next public art installation will be located in front of the new fire station to be built. Committee Member Holland inquired about the budget for this project. Christopher explained that the funding is attributed to the NEA matching grant that the department will receive. He elaborated on the distinctions between Request for Qualifications (RFQ) and Request for Proposals (RFP) processes to the committee. He shared the '3 Buckets Story' from the fire department as a potential element for inclusion in the artwork. Furthermore, he confirmed that the location has received approval from both the builder and the architect.

- 25-1368 Discussion and Possible Action on Pre-qualified Artist Applications
Presenters: Christopher Bryant, Public Art Manager
Attachments: None

Christopher Bryant created a Google Form for community artists to be considered by the committee. Several artists have completed it, and Christopher sought feedback on improving it. The committee agreed the selection pool should expand, especially including artists who submitted RFPs. They suggested adding questions on collaboration, mentoring interest, insurance capability, and educational opportunities. The committee will review the artists and recuse themselves as needed.

- 25-1367 Selection of Public Art Advisory Committee Officers
Presenters: Christopher Bryant, Public Art Manager
Attachments:
1. PAAC Officer Roles

Voting was held for the positions of Committee President, Vice-President, and Secretary.

A motion was made by Committee Member Rike to approve the nomination of Cassandra Lawrence as Committee President.
Seconded by Committee Member Tournoux-Hanshaw. The motion PASSED by the following vote:

Aye: 5 Jennifer Rike, Jacy Kennedy, Heidi Tournoux-Hanshaw, Melarie Odelusi, Craig Holland
Nay: 0 None
Abstain: 1 Cassandra Lawrence

A motion was made by Committee Member Holland to approve the nomination of Jennifer Rike as Committee Vice-President.
Seconded by Committee Member Odelusi. The motion PASSED by the following vote:

Aye: 5 Cassandra Lawrence, Jacy Kennedy, Heidi Tournoux-Hanshaw, Melarie Odelusi, Craig Holland
Nay: 0 None
Abstain: 1 Jennifer Rike

A motion was made by Committee Member Holland to approve the nomination of Jacy Kennedy as Committee Secretary.

Seconded by Committee Member Rike. The motion PASSED by the following vote:

Aye: 5 Jennifer Rike, Cassandra Lawrence, Heidi Tournoux-Hanshaw, Melarie Odelusi, Craig Holland

Nay: 0 None

Abstain: 1 Jacy Kennedy

5. NEXT STEPS

Creation of RFP Scoring Rubric

During intermission between meetings, the committee members collaboratively developed and mutually concurred on a five-point scoring rubric intended for future public art RFQ/RFP evaluations. These criteria are as follows:

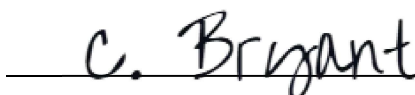
1. Proposal of Artist(s)
2. Experience with Similar Projects
3. Ability to Establish Budgets, Control Costs, and Meet Schedules
4. Responsiveness to the RFQ/RFP
5. References

6. ADJOURN

Christopher Bryant adjourned the meeting at 11:57 AM.

 _____ Committee President

ATTEST:

 _____ Christopher Bryant, Public Art Manager