



**Mansfield Public Library Advisory Board - Regular Meeting Minutes
September 10, 2025 - 6:00 PM
Final**

Program Room A
104 South Wisteria, Mansfield, TX 76063

1. CALL TO ORDER

The meeting was called to order by President Bobby Quinten at 6:00 PM.

Board Members Present:

Bobby Quinten, Debra Collins, Jandel Crutchfield, Leigh Ann Osburn, Kamaria Chisolm, Cindy Gray, and Richard Ajenikoko

Board Members Absent:

None

Library Staff Present:

Assistant Director of Library Services-Faria Matin, Community Engagement Librarian-Lori Eddy, and Administrative Assistant-Blacey Bailey

Citizen Present:

Frank Carey

2. APPROVAL OF MINUTES OF AUGUST MEETING

A motion to approve the August 2025 minutes, as written, was made by Debra Collins and was seconded by Cindy Gray. The minutes were unanimously approved.

3. CITIZEN COMMENTS

Citizens wishing to address the Library Board on agenda items and items not on the agenda may do so at this time. Due to regulations to the Texas Open Meetings Act, please do not expect a response from the Board as they are not able to do so. THIS WILL BE YOUR ONLY OPPORTUNITY TO SPEAK. All comments are limited to five (5) minutes. In order to be recognized during "Citizen Comments" please complete a card located at the entrance and present it to Library Staff prior to the start of the meeting.

None

4. FRIENDS OF THE LIBRARY UPDATE

The Friends of the Library implemented a new POS system for their library merchandise sales on September 1 and the process is going well for staff and sales.

5. DIRECTOR OF LIBRARY SERVICES REPORT

*Library General Update

Faria Matin provided the following report:

The library is finishing interviews for the vacant youth services librarian position. Library staff are in the process of selecting a Mansfield Reads book with a few authors in the running.

6. OLD BUSINESS

*5 Year Strategic Plan Update

Library staff are utilizing the recently released Texas State Library and Archives Commission's 2024 Annual Report to compare data from similar cities.

7. NEW BUSINESS

The library is adopting a fine free fee schedule and will be implementing this change on October 1. Fees for damaged items and replacement cards will remain.

The library will also be switching vendors for door counters on all entrances, community room doors, and the children's area, which will allow for a more accurate count for visitors and library traffic.

8. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

Bobby Quinten announced that this would be his final meeting as a member and president of the library board. This will also be Cindy Gray's last meeting as her term is up. The board thanked each of them for their long and dedicated service to the library and the board.

The next meeting is scheduled for October 8, 2025

9. ADJOURN

The meeting was adjourned by President Bobby Quinten at 6:26 PM.

Bobby Quinten, President

ATTEST:

Jandel Crutchfield, Secretary